



UNIVERSITY GRANTS COMMISSION

Commission Circular No.870

No. 20, Ward Place,
Colombo 07.

2nd December 2005.

Vice-Chancellors of Universities
Rectors of Campuses
Directors of Institutes.

NAME CHANGES IN DEGREE CERTIFICATE


Your kind attention is invited to the Commission Circular No. 292 of 9 January 1985, on name changes in degree certificates.

The Commission at its 676th meeting held on 9 December 2004 decided that the name changes in degree certificate should be allowed if the relevant legal procedure has been followed, irrespective of the fact that the candidate has sat the final examination, prior to changing his/her name or not, and to amend Commission Circular No. 292 accordingly. Therefore, Commission Circular No. 292 is amended as follows:-

- (a) the name on the Degree Certificates will be that under which a candidate registered for a course of study.
- (b) name changes in Degree Certificates should be allowed if the relevant legal procedure has been followed, irrespective of the fact that the candidate has sat the final examination, prior to changing his/her name or not.
- (c) Interchanges of parts of name be allowed (on request) provided each such part of name is in the Birth Certificate;
- (d) In case of a member of clergy, upon reverting to lay life after registration for the final Examination, the name appearing in the Birth Certificate can be written on the Degree Certificate.

This Circular will be operative from 09.12.2004.

Please take action accordingly.


2.12.2005
(Prof. BARN Mendis)
BDS(Hons.),Ph.D.(Bristol), FDSRCS(Eng.&Edin),FFDRCS(I)
Chairman

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File No. UGC/IUA/1

Dp/-