

## UNIVERSITY GRANTS COMMISSION

Commission Circular No: 851

20, Ward Place, Colombo 07. 19<sup>th</sup> October, 2004

Vice-Chancellors of Universities, Rectors of Campuses, Directors of Institutes,

## SCHEME OF RECRUITMENT- POST OF ASSISTANT FARM MANAGER

Your kind attention is invited to the existing scheme of recruitment for the post of Assistant Farm Manager given in the publication titled "Rules made by the University Grants Commission on the schemes of recruitment and procedures for appointment to the staff of the Higher Educational Institutions and Institutes" published in 1986.

- The University Grants Commission at its 668<sup>th</sup> meeting held on 02.09.2004 granted approval to amend the qualifications in the scheme of recruitment for the post of Assistant Farm Manager and assign the salary scale of A-05.
- 3. The amended scheme of recruitment which is effective from 01.10.2004 is annexed herewith.

4. Please take action accordingly.

BDS(Hons.),Ph.D.(Briston, DSRCS(Eng. & Edin.),FFDRCS(I)

Cc:

1. Chairman's Office/UGC

- 2. Vice-Chairman/UGC
- 3. Members of the UGC
- 4. Secretary/UGC
- 5. Deans of Faculties
- 6. Registrars of Universities
- 7. Financial Controller/UGC
- 8. Bursars of Universities
- 9. Librarians/ SAL/AL of the Higher Educational Institutions/ Institutes
- 10. Deputy Registrars/ Snr. Asst. Registrars/ Asst. Registrars of Campuses/ Institutes
- 11. Deputy Bursars/Snr.Asst.Bursars/Asst.Bursars of Campuses/Institutes
- 12. Chief Internal Auditor/UGC
- 13. Govt.Audit Superintendents of Universities
- 14. Snr.Asst.Int.Auditors/ Asst.Int.Auditors of HEIs
- 15. Secretaries of Trade Unions
- Auditor –General

File No: UGC/HR/2/3/220

## SCHEME OF RECRUITMENT - POST OF ASSISTANT FARM MANAGER

			Assistant Farm Manager A-05	Post and Salary Code
			By open advertisement.  Selection by interview.	Method of Recruitment
completing the Diploma.	OR  (ii) A two year Diploma in Agriculture of a recognized institution with not less than three years of field experience in a recognized establishment after	Note: Preference will be given to those who possess not less than one year of field experience in a recognized establishment after graduation.	<ul> <li>(i) A Special Degree in Agriculture of a recognized University.</li> </ul>	Qualifications