



UNIVERSITY GRANTS COMMISSION

ESTABLISHMENTS CIRCULAR LETTER NO: 14/2013

No. 20, Ward Place
Colombo 07
1st October, 2013

Vice Chancellors of Universities
Rectors of Campuses
Directors of Institutes

TAILORING FEES FOR OFFICIAL UNIFORMS

Your kind attention is invited to Establishment Circular Letter No 12/2012 of 19th June 2012 on the above subject.

2. The Commission has decided that the following rates of payments be made applicable for tailoring fees in the University system which are within the rates stipulated in the Public Administration Circular No. 14/2011 of 22.08.2011.

Official Uniform	Tailoring fee per unit Rs.
Overall Coat	450/-
Bush Coat (Short sleeved White)	450/-
Bush Coat (Short sleeved Khaki)	475/-
Twill Shirt	225/-
Khaki Twill Shirt	250/-
Shirt (long sleeved with pockets - Khaki)	250/-
Frock	400/-
Apron	200/-

Please take action accordingly.

Prof. Kshanika Hirimburegama
Chairperson

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1. Secretary/ Ministry of Higher Education
 2. Chairman's Office/UGC
 3. Vice-Chairman/UGC
 4. Members of the UGC
 5. Secretary/UGC
 6. Deans of Faculties
 7. Registrars of Universities
 8. Accountant/UGC
 9. Bursars of Universities
 10. Librarians/SAL/AL of the Higher Educational Institutions /Institutes
 11. Deputy Registrars/ Snr. Asst. Registrars/Asst. Registrars of Campuses/Institutes
 12. Deputy Bursars/Snr. Asst. Bursars/ Asst. Bursars of Campuses/Institutes
 13. Chief Internal Auditor/UGC
 14. Govt. Audit Superintendents of Universities
 15. Snr. Asst. Int. Auditors of HEIs
 16. Secretaries of trade Unions
 17. Auditor -General